

23rd June 2009

Dear Parent/Carer

CASHLESS SCHOOL MEAL SYSTEM

We are pleased to announce that we are installing a new cashless system as part of the catering service at Trent Valley Academy from September. Our desire is to continue to provide and improve on the quality of the school meal service.

We are sure you will appreciate the advantages the new system will now offer the parents and students of the Academy. The system will enable us to deliver a more efficient and faster service and to continue to provide wholesome, healthy enjoyable meals at the lowest cost.

The system will be in operation from **Monday 7th September 2009**. All students will be issued with a card and told how to use the system. From this date no cash can be accepted at the food counter till point.

For your convenience and to assist with our administration of the service, a method of payment by cheque will be introduced. Cheques should be made payable to Trent Valley Academy and placed in the post box provided in the Academy reception area. Please ensure your child's name and class reference is on the back of the cheque and sealed in an envelope.

Any amount of money can be paid into your account held within the system. Money spent on food will be taken out of the system and checks can be made using the revaluation terminal to see how much money is left in the account. There is a daily spending limit programmed into the system of £4.00. This can be increased or decreased for an individual student by making a written request to the Academy catering department.

However, should you wish your child to continue to bring "dinner money" the facility for accepting cash payments for the day or a number of days will of course always be available. All cash will have to be entered into the system using the automatic cash terminals and cannot be used to buy food directly at the till point. The cash terminals are programmed to accept £20, £10 and £5 notes and £2, £1, 50p, 20p and 10p coins.

We have enclosed some information on the cashless system for you to peruse. Should you have any queries please do not hesitate to contact us.

Yours sincerely

Tom Megahy
Executive Principal